산업통상자원부 글로벌 에너지정책 전문가 양성사업 선정

서울대학교 국제에너지정책과정
2023학년도 후기 석사과정 장학생 모집

International Energy Policy Program
Seoul National University

산업통상자원부
Ministry of Trade, Industry and Energy

KETEP
한국에너지기술평가원
Korea Institute of Energy Technology
Evaluation and Planning

서울대학교
SEOUL NATIONAL UNIVERSITY

IEPP
International Energy Policy Program

서울대학교 국제에너지정책과정 ㅣ 사업개요

○ (사업명) 서울대학교 글로벌 에너지정책 전문가 양성사업

○ (추진체계)

  - 주최기관 : 산업통상자원부

  - 주관기관 : 한국에너지기술평가원

  - 수행기관 : 서울대학교 산학협력단

    ※ 수행학과 : 대학원 협동과정 기술경영경제정책전공

○ (사업구분) 정부초청 장학사업 (석·박사 과정)

○ (사업기간) 2009.3 ~ 현재

○ (사업목적) 글로벌 에너지정책 전문가 양성사업을 통해 해외 공무원의 지한파를 양성함으로써 장기적이고 안정적인 인적 네트워크를 형성하고, 해외 에너지자원 확보 및 국내 에너지 기업의 해외 진출기반 마련에 기여

○ (주요내용) 해외 에너지자원 부국(개도국) 및 에너지산업 수출 대상국의 공무원 및 공공기관 임직원을 대상으로 글로벌 에너지정책 전문가 양성 프로그램 운영

  - 정규 석·박사 과정 지원 (석사 2년, 박사 3년)

  - 현재 29개국 100여 명의 동창회 규모 보유

○ (지원내용)

  - 등록금 전액 (석사 2년, 박사 3년)

  - 한국어교육비 전액 (봄/가을 정규학기)

  - 생활비 (월 150만원)

  - 국민건강보험료 (월 보험료 전액)

  - 편도 항공료 (최초 입국 시, 일반석 기준 150만원 상한 실비 지급)

  - 초기정착금 (최초 입국 시 1회, 20만원 지급)

  - 방역물품 지원, 인턴십·산업시찰 등 IEPP 활동 지원

  ※ 지원내용은 상황에 따라 변동될 수 있음.

서울대학교 국제에너지정책과정 ｜ 2023 후기 모집 안내

o (과정명) 서울대학교 글로벌 에너지정책 전문가 양성사업

   (International Energy Policy Program, 약칭 IEPP)

o (모집단위) 서울대학교 글로벌인재특별전형 I

   ★ 2023 후기모집은 석사과정생만 선발함

o (모집대상)

   - 해외 에너지자원 부국(개도국) 및 주요협력국 에너지자원 부처 소속 공무원 및 공공기관 임직원

   - 석사학위 지원 시 학사학위 이상 소지자 (석사학위 소지자도 지원 가능)

o (교육내용)

   - 서울대학교 공과대학 대학원 협동과정 기술경영경제정책에서 에너지·자원 분야 관련 공학, 경제학, 행정학 등

     글로벌 에너지정책 전문가 양성에 필요한 정규 대학원 교육과정 이수

   - IEPP 사업 참여기관 및 참여기업 연계 산학협력 프로그램, 세미나, 국제심포지엄, 인턴십, 논문경진대회 등

     국제협력행사 및 프로젝트 참여 (행사 성격에 따라 졸업생도 함께 초청)

   - 학위과정 기간동안 한국어 교육 이수, 기타 한국화 프로그램(문화행사 등) 참여

o (선발절차) 1차 서면(적합성) 평가 → 2차 면접평가 → 원본서류 검토 및 최종 우수인재 선발

o (전형일정)

   1) 1차 지원서 접수기간(추천서 접수 포함) : 2023. 1. 16(월) ~ 2023. 4. 10.(월) 까지

      - 원서접수 마감기한까지 지원서(form 1~3) 작성 및 지원서류를 스캔하여 온라인 접수

      - 온라인 접수링크 : https://forms.gle/cA2vVzaHJDFgtYe47

   2) 2차 면접평가 : 4월 중 시행 예정. 서류 합격자에 한하여 개별 연락

   3) 예비합격자 발표 : 2023. 5. 25.(목)

   4) 원본서류 제출/검토 및 최종합격자 발표 : 2023. 6. 23.(금)

      *원본서류는 예비합격자에 한하여 국제에너지정책과정(IEPP) 운영센터로 우편 또는 방문 제출

o (문의 및 지원서 접수) 서울대학교 국제에너지정책과정(IEPP) 운영센터

   - 전   화 : 02-880-1521 (FAX: 02-886-8220)

   - 이메일 : 1212leehj@snu.ac.kr (IEPP 이혜정 매니저)

   - 주   소 : 서울특별시 관악구 관악로1 서울대학교 공과대학 37동 304호, IEPP 담당자 앞 (08826)

서울대학교 국제에너지정책과정 지원서류 (체크리스트)

제출서류		
No.	**항 목**	**☑**
1	[Form 1] 입학지원서 1부	
2	[Form 2] 자기소개 및 수학계획서 1부	
3	[Form 3] 추천서 2부 (직장상사 추천서 1부 포함, 지도교수 추천서 등) *추천서 작성자는 IEPP 담당 매니저에게 직접 송부 (1212leehj@snu.ac.kr)	
4	영문 이력서 1부 (A4 사이즈, 1~2장 분량)	
5	재직증명서 (재직기간, 직위 포함)	
6	언어능력 증빙서류 (한국어 또는 영어 중 1가지 이상)	
7	졸업(예정)증명서 - 석사과정 지원 시 학부졸업(예정) 증명서 1부	
8	성적증명서 - 석사과정 지원 시 학부 성적증명서 1부	
9	지원자 국적증명 (여권사본 등) 1부	
10	부모의 국적증명 (여권사본 등) 1부	
11	지원자와 부모의 관계증명 1부 (지원자와 부모이름 모두 포함)	
12	사유서 및 증빙서류 (선택)	
13	기타 어학능력 증빙서류 (선택)	
14	참고자료 (선택)	
15	학위논문 (선택)	

2023 Fall International Admission Guidance

SNU-IEPP Scholarship for Master's Degree Students

International Energy Policy Program(IEPP) of Seoul National University

Sponsored by the Ministry of Trade, Industry and Energy of the Republic of Korea

Ministry of Trade, Industry and Energy

KETEP

SEOUL NATIONAL UNIVERSITY

IEPP
International Energy Policy Program

ADMISSION TIMELINE

The scheduled dates/deadlines are subject to change. Please refer to IEPP Office website for updates.
Applicants who have inquiries can contact to IEPP Office via e-mail : 1212leehj@snu.ac.kr

1 ONLINE APPLICATION

January 16, 2023 (Mon.) ~ April 10, 2023 (Mon.)

Online Application

Submission of Application Form ☞ https://forms.gle/oYB5GVXwkyX5ga3e6 (Click)

✓ All application documents MUST be updated to IEPP online application form.
✓ 2023 Fall IEPP Admission opens to ONLY 'Master's Degree candidates.

2 Letters of Recommendation

January 16, 2023 (Mon.) ~ April 10, 2023 (Mon.)

Sending Recommendation Letters ☞ E-mail Address : 1212leehj@snu.ac.kr

✓ IEPP ONLY accpets letters of recommendation sent directly from recommenders by e-mail.
✓ Letters sent through any other means including post, courier service, fax will not be accepted.
   Two letters of recommendation MUST be submitted.
✓ Do NOT include detailed personal information (e.g. name, occupation) of applicants' parents
   or their relatives.

3 Interview

April 2023, TBA

✓ After application evaluation, selected candidates will receive their application number.
✓ Applicants will NOT be considered for admission if they faiil to submit documents within
   online application period.

ADMISSION TIMELINE

4 Preliminary Admission Decision / Submission of Original Documents

May 25, 2023 (Thu.)

✓ Decision Notification : SNU Office of Admissions Website (https://en.snu.ac.kr/admission)
→ [Overview] → [Announcements]

✓ Applicants should type in their date of birth and application number to find out Decision.

✓ Please do NOT consult the 'Reference Guide for Preliminary Admitted Applicants' informed on the SNU Office of Admissions Website. Separate IEPP Guide will be informed.

✓ Applicants will be asked to submit original copy of application documents that have been submitted by online application form to IEPP Office by POST.

✓ Preliminary Admission Decision could be revoked if applicants fail to submit all the required documents within the designated period.

5 Final Admission Decision

June 23, 2023 (Fri.)

✓ Decision Notification : SNU Office of Admissions Website (https://en.snu.ac.kr/admission)
→ [Overview] → [Announcements]

✓ Applicants should type in their date of birth and application number to find out Decision.

✓ Successful applicants should consult the 'Reference Guide for Admitted Students' informed separately by IEPP Office to find out their next steps including scholarship and the Korean visa issuance procedure.

6 Registration (Enrollment Confirmation)

June 2023 ~ August 2023

ADMISSION ELIGIBILITY

Applicants should meet all the following requirements by August 31, 2023 to be eligible for admission.

IEPP ONLY accepts application from
foreign government officials in the field of energy and resources OR
officials acting in the equivalent government institutions of related area

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1 Level of Education

Applicants MUST hold the following academic degree or recognized equivalent from
an accredited institution :

1) Master's : a bachelor's degree or higher
2) ~~Doctoral : a master's degree or higher~~ (2023 IEPP Application will NOT open Doctoral Program)

✓ Applicants who earned higher education credentials/certificates outside the convention
   education system are not eligible to apply. Those "credentials/certificates" include,
   but are not limited to :
   - Bachelor's Degree Examination for Self-Education (in Korea) or
      other qualification/degree equivalency exams
   - Home schooling and/or cyber schooling (Applicants who were required to take courses
      offered by their institutiion online/remotely due to COVID-19 are eligible to apply if they
      provide the Explanatory Statement and corresponding official evidence.)

✓ Applicants who graduated from or are currently in their final year of enrollment at colleges/
   universities in Korea are eligible to apply if applicants and their parents fulfill the following
   requirements.

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2 Citizenship/Nationality Requirements

Applicants AND both of their parents should not hold Korean nationality.

✓ If applicants and/or thier parents hold Korean nationality, all of them MUST complete the
   renunciation process of Korean nationality by March 31, 2023.
   Applicants MUST submit their and/or their parents' evidence of Korean nationality renunciation
   (e.g. Abstract of Deleted Family Register, Certificate of Personal Records)

ADMISSION REQUIRED DOCUMENTS

✓ Applicants will not be considered for admission if they fail to submit documents within the application period. Submission after the deadline via any means will NOT be accepted.

✓ All documents must be original and written in Korean and English. See page 9 for more information.

✓ All documents <u>MUST be in a JPG, PNG or PDF format</u>, and each file should not exceed 8MB size limit.
  - <u>Do NOT merge</u> files from different categories into one.
  - Files that are illegible, unopenable, and/or encrypted will NOT be taken into admission consideration.
    Please be informed that it is the responsibility of applicants to ensure their validity.

✓ IEPP applicants are NOT allowed to switch Admission Type, change the desired degree program, or withdraw their application after completion of application.
  - Applicants <u>can make changes</u> to other files/components not listed above including
    personal statement and Study plan and uploaded files before the application deadline.

✓ Applicants may be asked to submit additional documents in case that the documents they have previously submitted are deemed insufficient and require further scrutiny to confirm the validity.

Required Documents		
No.	Document	Notes & Caveats
1-3 : Must write in either Korean or English within the application period.		
1	Application Form (Form 1)	* Personal Information (e.g. name, date of birth) written on the form should be identical with the one on submitted documents. * Full name should be written in application form (First/ Middle/ Last) clearly.
2	Personal Statement and Study Plan (Form 2)	* 4,000 bytes limit including spaces and line breaks for each entry (approximately 2,000 Korean characters or 800 English words) * Do NOT include detailed personal information (e.g name, occupation) of applicants' parents or their relatives.

3	Two Letters of Recommendation (Form 3) * One letter from each recommender	* Letters can only be submitted via E-mail.
		 > E-mail Address : 1212leehj@snu.ac.kr (Ms.HyeJung Lee, Manager, IEPP Office)
		* 4,000 bytes limit including spaces and line breaks for each entry (approximately 2,000 Korean characters or 800 English words)
		* Applicants may designate individuals who are well aware of the applicants' academic abilities (e.g. faculty members at another university, managers/supervisors at work) if it is not feasible to receive the Letters from faculty members at the institution of their enrollment.
		* Applicants cannot change the recommendations once Letter has been submitted.
		* Applicants may check the submission status from IEPP Office during application period.
		  - Do NOT make a phone call or send an email to check the status of Letter submission.
		  - IEPP Office is not sending confirmation email to recommenders.
		* Do NOT include detailed personal information (e.g. name, occupation) of applicants' parents or their relatives.

ADMISSION REQUIRED DOCUMENTS

	4-14 : Scan and upload the original documents on application form within the application period. Preliminary Admitted Applicants will be required to submit the original documents by post/visit.	
4	Curriculum Vitae	* A4 Size, 1~2 pages, in English
5	Proof of Employment	* Indicates a position and an employment period.

6	Proof of Language Proficiency (Kor. and/or Eng. : a minimum of one document required)	* Submit a minimum of one document providing their Korean and/or English language proficiency. Applicants may submit the documentation confirming their program's medium of education **if they have completed their entire bachelor's or masters' degree** program in Korean or English.
		* Minimum Language Proficiency Requirement
		  Applicants should meet at lleast one of the following theresholds:
		  [Korean] TOPIK Level 3 / Completion of Level 4 at university language centers in Korea
		  [English] TOEFL iBT 80 / IELTS Academic Overall Band Score 6.0 / TEPS 269
		  SNU will accept TOEFL MyBest (see page 9) and/or iBT Home Edition scores,
		  but does not consider TOEFL ITP scores.
		* SNU would only accept above-mentioned test results if the tests were taken on or after March 1, 2021 and the result became available before the application deadline. (Applicants are not allowed to submit language proficiency test results after the deadline under any circumstances.)
		* Applicants who cannot submit language proficiency within the application period should submit 'Explanatory Statement' with signature.

7	Certificate of (Expected) Graduation OR Academic Degree (Bachelor's Program)	* Send a scanned copy of the original documents (with notarized, word-for-word translations if they are not written in Korean or English) within the application period.
		  - After the Preliminary Admissions decision, successful appllicants should get the documents either authenticated by the Korean diplomatic missions abroad or apostilled (see page 9) before submitting them by post or visit in person.
		✓ Apostille/Consular authentication not required for documents issued by Korean institutions
		  - Applicants are encouraged to have the documents apostilled or authenticated by the Korean diplomatic missions in advance as it may take a long time to complete the entire process in some countries/territories.

8	Academic Transcript (Bachelor's Program)	
9	Certificate of (Expected) Graduation OR Academic Degree (Master's Program; For Doctoral Applicants Only)	* Applicants may submit subtitute documentation clearly indicating their (expected) graduation date (e.g. certificate of enrollment, academic transcript, official documents issued by university authorities) if the university they previously attended and/or are currently attending does not (re-)issue the certificate of (expected) graduation. * Applicants who have completed their academic program from universities in China must submit the Certificate of Graduation, the Certificate of Academic Degree and the Certificate of Academic Degree issude from CDGDC. - Applicants who are prospective graduates from universities in China should submit both the certificate of Expected Graduation issued by university authorities and Online Verification Report issued by CHSI.

ADMISSION REQUIRED DOCUMENTS

10	Academic Transcript (Master's Program; For Doctoral Applicants Only)	* If <u>applicants have attended more than one</u> college or university before the completion of their academic program, they **should submit academic transcripts from ALL institutions they have attended.** * If applicants have not completed their final semester/academic year, they may submit the most up-to-date transcript (e.g. If applicants are in the second semester of their final year, they may submit their most up-to-date transcript that reflects their academic progress up until the first semester of the final year.
11	Nationality Certificate of Applicants	* Send a scanned copy of **valid, unexpired passport ID pages. If not possible,** submit the original or notarized original copy of the nationality certificate, or a notarized copy of an identification card with the nationality **clearly indicated.** * Applicants holding Chinese nationality must submit either a copy of valid, unexpired passport ID pages or the notarized Certificate of Nationality issued <u>on or after September 1, 2022</u> from the Chinese Public Notary Office. - Resident Identity Card or Household Registration will not be accepted.
12	Nationality Certificate of Parents (One for Each Parents)	* If one specific parent holds the parental authority due to death, divorce, single-parenting or other valid reasons, applicants may only submit the nationality certificate of the parent with legal custody. * Applicants must submit the government-issued Korean nationality renunciation document(s) pertaining to every individual who once held Korean nationality.
13	Certificate of Parent-Child Relationship	* Send a copy of a certificate with the names of applicants AND both of their parents clearly indicated. (e.g. birth certificate, citizenship certificate, certificate of family relations) * Applicants holding Chinese nationality must submit the notarized Certificate of Parent-Child Relationship issued <u>on or after September 1, 2022</u> from the Chinese Public Notary Office * If applicants have family-related circumstances (e.g. death, divorce, single parenting), they **must** provide the Explanatory Statement and corresponding official evidence. - Applicants **must** submit the official documents indicating the information of the parent with legal custody in case of divorce.)
14	Explanatory Statement / Evidence Documentation (Optional)	* Submit if applicants need to provide additional evidence for their eligibility and/or further explanation for their special circumstances. * Applicants may fill out the designated Explanatory Statement form and submit it with **corresponding official documents.**
15 (Optional) : Send the documents within the application period. Preliminary Admitted Applicants will NOT be required to submit the original documents by post/visit.		
15	Proof of Language Proficiency in Addition to Kor. / Eng. (Optional)	* Applicants may submit their proof of language proficiency other than Korean and/or English. - e.g. HSK, JLPT, JPT, DELF, DALF, DELE, GZ, TestDaf, TORFL

ADMISSION REQUIRED DOCUMENTS

	Supplementary Material for Reference (Optional)	* Awards, scholarships, and/or other achievements throughout applicants' post-secondary education
	Thesis (Optional)	* Abstract of applicants' thesis in Korean/English
16	Curriculum Vitae	* A4 Size, 1~2 pages, in English
17	Proof of Employment	* indicates a position and an employment period

◎ Forms of Application, Personal Statement and Study Plan, Recommendation Letters, and Explanatory Statement can be downloaded on IEPP website.

ADMISSION QUOTA & CRITERIA

✓ The quota for IEPP admission is not predetermined. And information related to number of applicants and acceptance rate will not be disclosed.
✓ Admission decisions are made based on an overall evalution of the documents submitted by the applicant.
  - No additional documents can be submitted before or after the application period.
  - Evaluations are made based on the scanned versions of the documents submitted by e-mail during the application period.
✓ Depending on the policy of specific colleges or departments, the applicant may be asked to undertake interviews, examinations, and/or a performance test. In such cases, the applicant will be individually notified of the details.
  - For further inquiries, contact IEPP Office.
✓ SNU does not disclose information related to admission decisions such as eligibility of each applicant, content of evaluation, and the reason of rejection or disqualification.

ADMISSION CAVEATS & DISCLAIMERS

✓ Applicants are not permitted to apply to more than one department and will be disqualified if found doing so.
✓ 'Preliminarily Admitted' qualification is valid within the admission this semester, and cannot be deferred to later admissions. Contact IEPP Office for inquiries related to leave of absence after registration of freshmen.
✓ Admitted students must read the 'Notice for Admitted Students' which will be given by IEPP Office.
✓ Admitted students who are notified to take the Korean Proficiency Test at the SNU Language Education Institute (LEI) are responsible to take the test on the scheduled date.

  ▪ Students may have limits on the selecton of courses according to the results
  ▪ Contact the SNU Language Educaton Institute (LEI) for inquiries related to Korea Proficiency Test
  ▪ Contact IEPP Office for inquiries related to limits on the selection of courses

✓ Applicants may be disqualified if :
  - Applicants submitted their expected graduation certificate during the application period, but fails to prove graduation after admission.
  - Preliminary Admitted Applicants do not submit their graduate certificate and transcript with the Apostille or the attachment of an authentication issued by the Korean embassy or consulate.
  - Applicants have paid tuition to more than two Korean universities that have the same enrollment period.
  - Applicants having made dual registraions : being registered to another school while being registered to SNU. (Applicant must resolve being registered to a different school before enrolling in SNU.)
  - The University finds them having submitted falsified of fabricated document(s) during the admissions process, or having passed the examination by proxy, or having applied with other improper means.
  - Admitted studetns fail to register (complete payment of tuition) during the designated period.

[Reference 1] Original Document (With Notarized Translation)

Original Document

A document issued for the first time in the issuing institution, with an autograph of the person in charge or official seal. When submitting a copy of the original document due to reasons such as not being able to reissue the origianl document, applicants must submit it with an explanatory statement.

Original Document with Notarized Translation

An original document translated into Korean or English by authorized notary office and having a notarization seal. If the original document is written in foreign language other than Korean or English, issue the notarized translated original document and submit it with the original document.

[Reference 2] Apostille/Authentication from Korean Embassy, Consulate

Apostille Convention

✓ Multilateral convention based on the legalization of official document issuing nation instead of complicated certification process such as authentication issued by foreign Embassy for convenient mutual certification of official document between member nations

✓
- Official name : Conventino Abolishing the Requirement of Legalization for Foreign Public Document
- Locations of Apostille offices in each country : www.hcch.net → Members & Parties → HCCH members
- Applicants from universities in Korea are not subject to certification related to Apostille convention and must submit origial document of official (expected) graduation certificate and transcript.

1. Applicants from Universities in member nation
   - Required document : Graduation Certificate, Transcript
   - Legalizing Institute : Authorized office in relevant nation
   - Method of submission : Submit the Apostille for required documents issued from legalizing institute with required document
   ** Authentication of Apostille can be replaced with "Certificate of Overseas Education Institutions" or "Authentication issued from Korean Embassy/Consulate"

2. Applicant from Universities in non-member nations
   - Required document : Graduaton Certificate, Transcript
     * Certificate of Degree is also required for applicant from Chinese university
   - Legalizing institute : Korean Embassy/Consulate in relevant nation
   - Method of Submission : Submit "Certificate of Overseas education Institutions" or "Authenticfication for required documents issued from Korean Embassy/Consulate" with required document

3. Notice : Documents in foreign languages other than Korean or English must be translated into Korean or English and notarized.

[Reference 3] TOEFL MyBest Scores System

If applicants submit their TOEFL score as Proof of Language Proficiency, applicants are allowed to submit their TOEFL score via MyBest Scores System. (submitting via Test Date Scores is also allowd.)

TOEFL MyBest Scores

Adding up best scores of each category from multiple TOEFL exam scores.
- When submitting MyBest Scores, the date of TOEFL exam for all 4 categories must be after March 1, 2021